



Successful Meetings Quickstart

This program is for teams who know they need better meetings and want to make big improvements fast.

What the Quickstart Program Delivers

The Successful Meetings Quickstart Program includes everything your team needs to:

Evaluate your current meetings, identify target improvements, and measure results.

You'll learn how to evaluate your existing meetings using science-backed success criteria.

Learn the science and practice of effective meetings.

Learn practical techniques informed by research into neuroscience, behavioral economics, and team performance, then how high-performing companies like Amazon and Pixar ensure their meetings get results.

Establish clear expectations for meetings going forward.

Your team will create new meeting agreements you'll use to guide your meeting performance throughout the program and beyond.

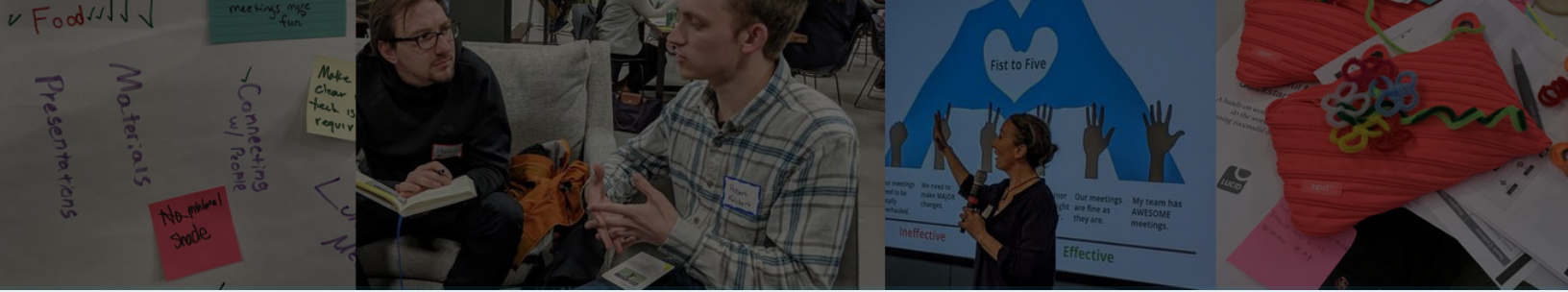
Design the specific meetings you need to achieve your goals.

Create meeting flow models describing exactly which meetings you need to run in order to achieve your unique business goals. Then, cancel unnecessary meetings so you can focus on improving those targeted, important meetings.

Gain the skills and practice to design and run those meetings successfully.

Working in small teams, you'll create a meeting template that you can use to run an excellent meeting going forward. Each sub-team designs a different meeting, then shares these designs for the whole group to use.

"We came up with actual solutions. I feel like many programs talk at us for hours about tools, but we don't get to apply what we learn and work through issues. By having time to apply techniques and work through problems, we came away with actionable steps." -Quickstart participant



Program Content

Initial Evaluation

Work with our experts to discuss your needs and identify opportunities to customize this program for your team. Then, get a report of the "before" state of your team meetings using our mini-diagnostic based on the Meeting Performance Maturity Model.

The Successful Meetings Quickstart Workshop

Delivered as an onsite workshop or a series of live virtual workshops

In this workshop, you will:

- Uncover what does and doesn't work in the way you meet today.
- Make new agreements about how you'll meet moving forward.
- Outline the key meetings the team needs to run well to achieve your goals.
- Get hands-on practice with simple meeting techniques you can use going forward.
- Identify practical next steps and owners who will implement your team's new agreements.
- Create measurable adoption targets and commit to a date for assessing results.

Enrollment in the "Essential Skills for Effective Meetings" Online Course

Build on the momentum created in the workshop and ensure your team has the practical skills they need to get results by enrolling meeting leaders in this practical on-demand course. Teams design a custom meeting template as the final project in this course.

Six Live Momentum Sessions

Each 60-minute live session provides opportunities for hands-on practice and Q&A with our meeting experts, who provide directed solutions to your unique meeting challenges.

Post-Program Evaluation and Reporting

Get a report of the "after" state of your team meetings using the metrics you establish up front, an executive program debrief with the Lucid CEO, and everything you need to host a success showcase for other organization stakeholders.

Program Feedback from Past Participants

"We talk about culture all the time, but we've never known what to do about it. Now we know."

"We're saving hours every week and getting more done, which is great. But for me, the best thing is that people stopped complaining. If there's a problem with a meeting today, they just fix it!"

Pricing

Prices are per participant + travel. Minimum 10 participants. Visit our website to see current rates, and contact us to discuss pricing for special circumstance.

Program Duration and Time Investment

The Program takes three months to complete.

Your team will engage through live workshops, course work, and group calls. You'll also apply what you're learning to everyday business meetings, giving everyone many real-world opportunities to practice and refine what you're learning throughout the program.

As seen in:



We make it easy for teams to run successful meetings every day.

Retail • Consulting • Education • Manufacturing • Design

Government • Non Profit • Healthcare • Finance • Entrepreneurs • Agencies • Volunteers

Small Businesses • Enterprises • International Organizations