# Robert’s Rules Standard Order of Business

## Topics

### 1.0 Reading the Minutes of the previous meeting [and their approval]

### 2.0 Reports of Boards and Standing Committees

### 3.0 Reports of Special (Select) Committees

### 4.0 Special Orders

### 5.0 Unfinished Business and General Orders

### 6.0 New Business

## Resources

Robert’s Rules Online (4th Edition)  
<http://www.rulesonline.com/>

The Official Robert’s Rules of Order Web Site  
<http://www.robertsrules.com/>

Includes information about the most recent published edition and links to purchase your own copy.

See full details about this template on the Lucid Meetings website.  
<http://www.lucidmeetings.com/templates/startup-board-meeting>